

# St Ives North Public School



## ABSENCE NOTE

**To be completed by parents or carers to inform the school when a child is absent from school for one or more school days.**

Name of Student \_\_\_\_\_ Class \_\_\_\_\_

First date of absence \_\_\_\_\_ Last date of absence \_\_\_\_\_

### Reason for absence

**The reason for the absence must be shown below. (Please tick the appropriate box and give details.)**

Sickness (please give details, eg flu)

\_\_\_\_\_

Family reasons (please give details, eg attendance at a funeral)

\_\_\_\_\_

Other reason (please give details, eg attendance at a religious ceremony)

\_\_\_\_\_

Name of Parent/Carer \_\_\_\_\_

Signature of Parent/Carer \_\_\_\_\_

Date \_\_\_\_\_